



Littleover Taekwon-Do Club

Privacy Policy

Introduction

This policy sets out how we process any personal data we collect from you or that you provide to us directly and/or through our website. We confirm that we will keep your information secure and that we will comply with all applicable UK Data Protection legislation and regulations. Please read the following carefully to understand what happens to personal data that you choose to provide to us, or that we collect from you when you visit this site

Information we collect from you

We collect information you supply to us on our website, and/or via completion of a student registration form.

How we may use the information we collect

We collect information necessary to enable you to train with and be a member of Littleover Taekwon-Do club.

We use the information to communicate club activities, student progress, notification of payments due. If a medical concern arises during a club activity we will use the information to alert the emergency contact.

We share information with the following organisations.

- Authentic Taekwon-Do England (<http://www.authentictkd.co.uk>)
- Spond (<https://spond.com/welcome>)
- BMABA (<https://bmaba.org.uk>)

These organisations provide services as part of the operation of the club.

We partner with Microsoft Clarity and Microsoft Advertising to capture how you use and interact with our website through behavioural metrics, heatmaps, and session replay to improve and market our products/services. Website usage data is captured using first and third-party cookies and other tracking technologies to determine the popularity of products/services and online activity. Additionally, we use this information for site optimization, fraud/security purposes, and advertising. For more information about how Microsoft collects and uses your data, visit the [Microsoft Privacy Statement](#).



Littleover Taekwon-Do Club

Your rights – access to your personal data

You have the right to ensure that your personal data is being processed lawfully (“Subject Access Right”). Your subject access right can be exercised in accordance with data protection laws and regulations. Any subject access request must be made in writing to

Littleover Taekwon-Do
18 Dean Close
Littleover
Derby
DE23 4EF

We will provide your personal data to you within the statutory time limit of one month. A fee of £10 will be charged, and the time limit starts from when the fee is received.

To enable us to trace any of your personal data that we may be holding, we may need to request further information from you. If you have a complaint about how we have used your information, you have the right to complain to the Information Commissioner’s Office (ICO).

<https://ico.org.uk/make-a-complaint/>

Changes to our privacy policy

Any changes we may make to our privacy policy in the future will be posted on the club’s website. Please check back frequently to see any updates or changes to our privacy policy.

Contact

Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to datacontroller@littleovertkd.co.uk

November 2023